



## Traffic Management at Inaburra School – 2022

This document outlines Inaburra School's guidelines for managing vehicular traffic and parking in 2022. All staff, parents and caregivers are asked to read and comply with these guidelines.

Inaburra School is committed to:

- Ensuring the safe movement of students in entering and exiting the school;
- Minimising the impact of school-related traffic on the amenity of the neighbourhood; and
- Managing the traffic-related aspects of any construction project safely and efficiently.

### Parking (General)

- During the hours of 7:00am - 4:00pm on school days, parking on the school site is reserved for school staff. Parking spaces are allocated to individual staff members. The main staff carpark is the multi-storey carpark. Level 3 is accessed from Billa Road and Level 2 from Bowra Close.
- Students must gain permission to drive to school from the Director of Student Wellbeing 11-12. Limited car-parking is available to students in the car parks near the uniform shop, Bunyan Place and Ballina Place. When these places are taken, students are to park in the surrounding streets, ensuring that all parking regulations are observed. Students are expected to drive and behave responsibly, respectfully, safely and legally in their exercise of this privilege.
- Parents, caregivers and other visitors to the School during the hours of 7:00am - 4:00pm are required to park in the Billa Road Reserve carpark or in the surrounding streets, ensuring that all parking regulations are observed.
- No school-related parking is permitted in Bowra Close.
- Parents are asked to cooperate with staff instructions, comply with all parking signs and Not move any "Cones or signs".
- All foot traffic crossing Billa Road should use the pedestrian crossing.
- Yellow line marking and No Stopping signs means NO STOPPING for any reason whatsoever.

### Arrival at School

- There is a *No Parking* zone adjacent to the school on Billa Road between 8:00am and 9:00am on school days. The School operates a Kiss and Drop arrangement in this zone and we strongly prefer families to use this arrangement. Staff will supervise the Kiss and Drop process between 8:00am and 8:25am, ensuring both safety and efficiency. The peak period for Kiss and Drop is between 8:05am and 8:20am; families are encouraged to avoid this peak when possible.
- Passengers may be set down in this space, but the driver must remain with the vehicle.
- Families are asked to adhere to the following guidelines where possible:
  - Move to the northernmost available set down point;
  - Ensure that your child(ren) seated on the left-hand side of the vehicle, exit the vehicle on the kerb side only;
  - Ensure bags and other equipment are easily accessible; and
  - Please stay in the driver's seat to maximise the efficiency of the 'Kiss and Drop'.

- Please do not turn around in Billa Road by executing U-turns, three-point turns or turns using driveways. After using the Kiss and Drop arrangement, cars should exit the area via Bandalong Crescent and then into Bangaroo Street. A U-turn is not to be made at the junction of Billa Road and Bandalong Crescent.
- Car-pooling is encouraged, as is allowing students to walk for some or all of their journey to school.

### Departure from School

- Junior School students who are being picked up from school will be brought to the area directly outside the main gate on Billa Road, between the Junior School and the Performing Arts Centre, shortly after 2:30pm.
- The 'Kiss and Drop' becomes a 'Pick-up only' area in the afternoon from 2.30pm to 3.30pm. Parents and caregivers who use this arrangement need to stay with their vehicle. Staff supervise the 'Pick-up only' process between 2:30pm and 2:45pm, ensuring both safety and efficiency. Junior School children will be directed by a staff member to the car of their parent or caregiver teacher. Please cooperate with staff directions and comply with parking signs.
- Alternatively, parents and caregivers may choose to park in the Billa Road Reserve carpark or in surrounding streets, ensuring that all parking regulations are observed, and walk to meet their child in the collection zone.
- Please do not arrange to meet your child in Bowra Close or Bodalla Crescent which is reserved for bus traffic.

### Buses

- Our school policy is to separate bus and private vehicle traffic as much as possible. Most bus traffic uses the school entrance on Bodalla Crescent. Most private vehicle and pedestrian traffic use the school entrance on Billa Road.
- The arrival and departure of buses in the afternoon, which bus companies try to stagger, is monitored by the school.
- Staff supervise the embarkation of students on buses in the afternoon, ensuring efficiency and safety with particular concern for younger students.
- Buses usually depart within ten minutes of the afternoon bell.

### After-School and Holiday Care

- An independent operator, *Billa Road OOSH*, runs an after-school and holiday care program on the Inaburra site. Parents and caregivers coming to the site for this service need to park in the surrounding streets and enter the school site through the gate at the northern end of Billa Road.

### Special School Events

- *Type A:* most activity on the school site after hours does not involve many people. In order of preference, visitors are to use the carpark areas across the front of the Junior School and on Billa Road adjacent to the school, the Billa Road Reserve carpark and surrounding streets.
- *Type B:* for small school events or staggered events such as Student/Parent/Teacher Evenings, parking will be available at the front of the Junior School, on Billa Road adjacent to the school and

just inside the school, where limited parking will be available on the driveway to the multi-storey carpark off Billa Road. Parking here must be rear to curb to avoid headlights shining into our neighbour's homes.

- *Type C:* for larger events involving whole year groups, Level 3 of the multi-storey carpark will also be open and visitors are encouraged to make use of this carpark, entering from Billa Road.
- *Type D:* for whole school events such as the Annual Music Night, the lower playing courts will be open. Parents and visitors are requested to use these facilities for parking in order to minimise congestion in the area and inconvenience to our neighbours. To enter the courts, drive along Billa road and turn left at the second entrance to Bodalla Crescent (the one after Inaburra School). Drive down the hill and the entrance to the car park is toward the bottom on the left. At the close of an evening event, all cars must depart the courts through the southern exit.
- The largest event on the School calendar is the annual Fete and Open Day. Separate parking arrangements are provided and made known to relevant parties prior to the day.