

INABURRA SCHOOL

WORKPLACE EVALUATION OF STUDENT



(To be complete by Host Employer at completion of Work Experience)

STUDENT'S FULL NAME		
HOST EMPLOYER'S FULL NAME		
ORGANISATION/POSITION		
WORK EXPERIENCE DATES	<i>From:</i>	<i>To:</i>

STUDENT ATTRIBUTES	IN REFERENCE TO GENERAL STANDARDS:		
	Did not meet	Met	Exceeded
General attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Punctuality and attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dress and appearance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work ethic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Problem solving ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to ask questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resilience in completing tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall suitability for the job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall preparedness for work environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summary of student's key strengths:

Summary of areas student could development:

Further comments:

EVALUATOR'S FULL NAME	
EVALUATOR'S POSITION	
EVALUATOR'S SIGNATURE	