

# INABURRA SCHOOL

(A project of Menai Baptists)



INABURRA SCHOOL

## TERMS AND CONDITIONS OF ENROLMENT

Billa Road, Bangor, NSW.  
P.O. Box 3066, Bangor, NSW, 2234

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### Enrolment at Inaburra School is subject to the following terms and conditions:

1. That the Parent/s or Guardian/s will agree to allow the student to share fully in the life and programme of the School, including the devotional activities and religious education.
2. That the Parent/s or Guardian/s undertake to provide the student with the correct Uniform approved by the School, and to ensure that the student is always sent to School neatly and modestly dressed in the required Uniform.
3. That the Parent/s or Guardian/s undertake to provide the student with all necessary textbooks and other equipment that may be required to enable the student to benefit from the education offered by the School.
4. That all fees be paid within 14 days of day one of terms one and three, or within 14 days of invoice date. Late payment charges will be applicable, as per the scale set from time to time.
5. That the Parent/s or Guardian/s will give at least one term's notice of termination of enrolment, and failure to do so renders them liable for one term's fee.
6. That the Parent/s or Guardian/s accepts the right of the School to employ such discipline as it deems wise and expedient for the student and agrees to uphold in every way possible, the School's authority and right to administer appropriate discipline in accordance with the policies of the School.
7. That if the Principal, or any person acting for or on behalf of the Principal (including any Deputy Principal), considers that a student is guilty of a serious breach of the rules or has otherwise engaged in conduct which is prejudicial to the School or its students or staff, the Principal or any person acting for or on behalf of the Principal (including any Deputy Principal) may exclude the student permanently or temporarily at their absolute discretion.

If the Principal or any person acting for or on behalf of the Principal (including any Deputy Principal) believes that a mutually beneficial relationship of trust and co-operation between a parent and the School has broken down to the extent that it adversely impacts on the relationship between the School and the parent, then the Principal or any legal entity responsible for the School may require the parent to remove the child from the School.

No remission of fees will apply in either case

8. That the Parent/s or Guardian/s will agree to work closely with the School in:
  - i) Prayerful and practical support for the total development of the student - spiritually, academically, physically and socially.
  - ii) Supporting the activities of the Parents' & Friends' Association.
  - iii) Undertaking, where possible, some voluntary duties and responsibilities.

9. That the Parent/s or Guardian/s agree to abide by the School's rules and regulations.
10. That the Parent/s or Guardian/s will disclose to the School such information relating to the student (whether as to medical condition or otherwise) as the School may reasonably require.
11. That if a student needs urgent hospital or medical treatment of any nature and the School is unable to contact the parent or guardian after making reasonable efforts the Parent/s or Guardian/s authorise the School to give authority for such treatment. In consideration of the School accepting the student's enrolment, the Parent/s or Guardian/s indemnify the School, its employees and agents in respect of all costs and expenses arising directly or indirectly out of such treatment and release the School, its employees and agents from any claim or demand in connection with any decision to authorise treatment in such circumstances.
12. That students are responsible for their personal belongings and the School will not be liable for any loss of or damage to these belongings.
13. The School Board may alter these conditions of enrolment at any time by notifying parent/s or guardian/s in writing. Alterations will apply from the date of notice.
14. The School has a no cash policy. Payments to the School must be by cheque, money order, BPay or online. Surcharges apply to credit card payments.
15. Any expenses, costs or disbursements incurred by the School in recovering any outstanding monies including debt collection fees and legal fees shall be paid by the Parent/s or Guardian/s, plus any out of pocket expenses.
16. The School acknowledges that from time to time (whether prior to signing the Enrolment at Inaburra form, or after) Parent/s or Guardian/s of the child may separate or divorce. Whilst the School endeavours to be sensitive to the wishes and needs of the Parent/s or Guardian/s and the child, the Parent/s or Guardian/s:
  - (a) agree to provide the School with copies of any court orders, including Family Court orders, which deals with parental responsibility for the child or otherwise limits the contact or communication one or more Parent/s or Guardian/s or other persons has with the child (e.g. domestic violence order);
  - (b) acknowledge and agree that despite the School being provided with copies of any such orders the School does not assume any responsibility for the Parent/s or Guardian/s complying with those orders or any other obligations that Parent/s or Guardian/s have at law including under the Family Law Act 1975 (Cth);
  - (c) acknowledge and agree that they are each (i.e. separately and jointly, as circumstances dictate) fully responsible for the exercise of all parental responsibility in relation to the child as prescribed by law, including under the Family Law Act 1975 (Cth), or by any order of a court;
  - (d) agree to inform the School if they separate and to keep the School informed of any changes to the address or addresses of the Parent/s or Guardian/s and the child save that the Parent/s or Guardian/s must nominate an address in which the child ordinarily lives during School term (as this is the address that the School will correspond with the Parent/s or Guardian/s).

All Parent/s or Guardian/s, including step-parents, who sign the Enrolment at Inaburra form (whether or not that Parent or Guardian lives with the child or not) are responsible for the payment of all fees and other charges related to the enrolment of the child at the School. The parties acknowledge that all accounts will be sent by the School only to the address where the child ordinarily lives during School term.

The parties agree that the School is permitted to provide information about the child, including but not limited to the child's educational attainment and participation in School activities, only to those Parent/s or Guardian/s who have signed the Enrolment at Inaburra form (which Parent/s or Guardian/s may consent to the provision of information to third parties).

Where, after enrolment of the student has been accepted, one Parent/s or Guardian/s furnishes the School with a court order which expressly prevents the other Parent/s or Guardian/s from having involvement in the child's education affairs, the School may withhold all/ or some information about the child from that Parent or Guardian. The Parent/s or Guardian/s agree that the School will only be obliged to send School documents, such as report cards, newsletters and other correspondence, to the address in which the child ordinarily lives during School term. In all other respects, the Parent/s or Guardian/s acknowledge that it is their responsibility, where appropriate, to share documentation and other information between each other relating to the child's education (even if that other Parent or Guardian has not signed the Enrolment at Inaburra form).

The School will presume that at all times Parent/s or Guardian/s (including step-parents) are entitled to participate in School activities (whether or not those activities involve the child). This presumption is rebuttable including where a Parent/s or Guardian/s provides to the School a court order which specifically prevents the other Parent/s or Guardian/s from spending time with, communicating with or otherwise having contact with the child. Where a Parent or Guardian has a concern that another Parent or Guardian, subject to such a court order may breach that order to the detriment of the child, that Parent or Guardian must immediately contact the School. The School reserves the right to exclude any person, irrespective of whether that person is a parent or not, and whether on School property or elsewhere, from entering or remaining on any School property or otherwise participating in any School activities.

The Parent/s or Guardian/s agree that the child will be enrolled in the School in the name indicated on the Enrolment at Inaburra form which must be identical with Birth Certificate or legal document. Where both Parent/s or Guardian/s have signed this Enrolment at Inaburra form, the parties agree that the School will not be obliged to change the child's name on its records unless both parties agree, where one Parent or Guardian delivers to the School an order of the Court permitting the changing of the child's name, or where the School believes other special circumstances exist. Where only one Parent or Guardian has signed the Enrolment at Inaburra form, the School may, in its discretion, change the child's name on its records on the request of that Parent or Guardian. If the child's other Parent or Guardian later objects the School will not change the child's name again without the consent of the Parent/s or Guardian/s or an order of the Court permits.

17. That the Parent/s or Guardian/s declare that the information provided in this Enrolment at Inaburra form is true and correct.